



## Summary of Proposed Research for Heart Centre Operations Approval

Principal Investigator: \_\_\_\_\_  Medical Staff  Non-Medical Staff

Short Title of Study: \_\_\_\_\_

Name of Primary Contact for the Research: \_\_\_\_\_

Email: \_\_\_\_\_ Contact phone number: \_\_\_\_\_

Indicate the area(s) of the Heart Centre in which the study will be carried out:

- Cardiac Cath Labs/Cardiac Short Stay Unit/Cardiac Procedure/EP Room  TAVI  
 Heart Function  Pre/Post Heart Transplant  Atrial Fib  Pacemaker/Device  
 CICU  CSICU  Cardiac Medicine (5A)  Cardiac Surgery (5B)  Healthy Heart / Cardiac Rehab  
 BCIAP  VPACH  COB  HAC  
 Echocardiography (also complete Echo form)  Cardiology Lab (also complete Card. Lab form)  
 Retrospective study requiring data extracts from Cardiac databases  
 Other (PLEASE SPECIFY): \_\_\_\_\_

Summary of Research: please include background, purpose, and main objectives (may cut and paste Box 5.1.B of REB application).

**Mail To:** St. Paul's Hospital  
B444-1081 Burrard Street  
Vancouver, B.C., Canada, V6Z 1Y6  
**Email:** [heartcentreprogram@vch.ca](mailto:heartcentreprogram@vch.ca)

[Heartcentre.ca](http://Heartcentre.ca)

Describe the process for screening (accessing patient charts), recruitment (where/how subjects are approached), consent, and data collection (including need for EMR access):

Describe what research staff will be doing within the Heart Centre; including how many research staff will be present, how often and when they will be in the designated areas and if they require clinic/exam rooms.

Expected start date:

Expected end date:

Expected number of study participants (at this site):

Impact to Operations / Clinical Services

Conduct of this study will have no change to the current standard of care or clinical operations, including but not limited to; patient length of stay, diagnostic and blood tests, clinic and virtual / telehealth visits.

or

Conduct of this study will change/impact the current standard of care or clinical operations in the following ways:

Conduct of this study will have no change to existing organizational resources, including but not limited to; Heart Centre and PHC employees, hours of operation, access to Information Management and Information Technology Systems (IMITS), use of PHC owned equipment, materials, storage of items or costs.

or

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Conduct of this study will change/impact existing organizational resources in the following ways:

The research coordinator can be available to provide in-servicing/education and support to clinical staff as required/requested by the Patient Care Manager or the Clinical Nurse Educator (consulting the clinical area leader is recommended for more complex protocols).

Impact on Resources

*The Program will determine if the required services necessitate recovery from the study budget to offset costs. The Program Leader will provide investigators with the cost of these services.*

If the commitment is greater than initially anticipated, we reserve the right to review our continued involvement and the need for the study budget to provide resources to the program/unit.

The Patient Care Manager will strive to process the request or contact the investigator within 2 weeks of receiving this summary.

Kindly note that studies requiring data extracts from Cardiac databases will be required to fill an online questionnaire, as well as upload the REB and PHCRI approvals. The process can be initiated by emailing [cardiacrcp@vch.ca](mailto:cardiacrcp@vch.ca)

**AGREEMENT**

All operational and clinical issues have been reviewed and resolved to my satisfaction, and I agree that \_\_\_\_\_ (study) may proceed in the clinical area starting on \_\_\_\_\_ (date) pending receipt of the Certificate of Ethical Approval and the PHC Institutional Certificate of Final Approval. The investigator is responsible for providing the Patient Care Manager with copies of both certificates of approval.

_____	_____	_____
Patient Care Manager Name	Signature	Date

Areas of Responsibility (Please list units)

\_\_\_\_\_

Please email or mail this form to:

[Heart Centre Program Assistant](#)  
St. Paul's Hospital  
Rm B-444, 1081 Burrard St.  
Vancouver, BC V6Z 1Y6

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