

## Carraresi Foundation Early Career Clinician Investigator Award

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**Introduction**

The intent of this competition is to support early career clinician investigators affiliated with PHC by providing funds that will help them explore research questions identified in the early stages of their medical career.

Thanks to St. Paul’s Foundation (SPF) support and the Carraresi Foundation’s contribution, Providence Research is pleased to fund two (2) research projects of up to \$35,000 each. SPF and Providence Research are grateful to the Carraresi Foundation in memory of Augusto Carraresi, for its interest in supporting early career research at Providence Health Care and Providence Research.

**Important Dates**

Action	Date
Submission deadline	January 21, 2024
Notice of decision	February 2024
Project start date	No later than March 2024
Interim reports on activity	Due 6 and 12 months after project start date
Final report on findings	Due at 18 months after project start date

**Eligibility Requirements**

- Applicants must have completed their professional training, whether as a medical doctor or in another health field (e.g., pharmacy, physiotherapy, nursing);
- Applicants must have completed their most recent formal training (e.g., clinical fellowship) within the previous five years;
- Applicants must conduct their work at PHC sites;
- Applicants commit to distributing their findings (whether positive or negative) through publication or other means;
- Applicants must not have received the Early Career Clinician Investigator Award in the past;

**Project Guidelines, Duration of Funding and Conditions**

- Project must align with the vision of Providence Health Care (PHC) and Providence Research's research priorities, and have the potential of benefiting the patients and/or families PHC serves.
- Maximum budget of \$35,000 for the duration of the project.
- The project must be completed within 18 months of the proposed start date, with potential for one six-month no-cost extension.
- Research activities funded through this award must be performed at a PHC/Providence Research site.
- The maximum budget amount is inclusive of in-kind contributions (i.e., support for staff, use of space, and other resources, etc.).
- Awards are non-renewable.
- Unused funds are to be returned to St. Paul’s Foundation.

**Eligible Expenses**

- Compensation related expenses: For PHC health care professionals, release time is an eligible expense within the budget, to a maximum of 50% of the total budget. Note: All potential release time arrangements must be approved by your manager before submission.  
\*\*Exception: if you currently hold a salary award, you cannot request additional release time\*\*
- Research staff salaries
- Research services and supplies

### Ineligible Expenses

- Travel costs
- Research equipment costs

### Selection Committee

The members of the selection committee will be determined by Providence Research. The committee will review research project proposals with a focus on the following:

- The relevance and applicability of the project on PHC’s health care and services
- How your project may impact the health of individuals and/or health care delivery
- Feasibility of the project within the time frame/budget
- The applicant’s research experience and productivity, research environment, collaborations and commitment to research

### Outcomes and Reporting

Upon completion of the research project, successful applicants may be invited to attend a Providence Research Leaders meeting to present their findings to the group for feedback and interdisciplinary discussion.

Additionally, they will be asked to provide Providence Research and SPF brief written interim reports (6 and 12 months after the project start date) on their findings, and a final written report and brief comments on their experience at the project’s completion (18 months).

SPF and Providence Research will communicate the highlights from these reports to the donor and to publicize research activities. Providence Research may also request periodic financial statements with approved signatory from department head/director for auditing purposes.

### Summary of Application Package

The application package must include the following:

	Item	Notes
1.	<a href="#">UBC Research Project Information Form</a> (required) or <a href="#">Providence Research Grant Cover Sheet</a> (if applicant is not UBC affiliated)	Signatures of the PI and the relevant department/Centre/Institute heads required at the time of submission
2.	Research Proposal	5 pages maximum
3.	Budget and justification	1 page maximum
4.	Applicant CV	Formats allowed: CCV CIHR Biosketch or NIH Biosketch. No other formats permitted.

**Appendices:** Not permitted. Any additional pages will be deleted.

**Reference letters:** Not permitted.

**CVs of co-investigators, co-applicants, and mentors:** Not permitted.

### Application details

The application package for the Carraresi Foundation Award must include the following:

#### 1. Signature form/sheet

Completed [UBC Research Project Information Form](#) (for UBC-affiliated applicants) or [Providence Research Grant Cover Sheet](#) (for non-UBC affiliated applicants). Signatures of the PI and the relevant department/Centre/Institute heads required at the time of submission. If funded, applicants will be required to obtain final signatures before funds are dispersed.

## 2. Research proposal (5 pages maximum)

*Formatting:* 5 pages maximum is allotted for the research proposal, at least single spaced, 1" margins minimum, text must be in Times New Roman or Arial 11- or 12-point font. References are included in the page count and are subject to the same formatting requirements.

We recommend the use the following format when preparing the research proposal:

- I. Introduction/background
- II. Objectives
- III. Preliminary data (if available)
- IV. Methods
- V. Expected outcomes
- VI. Timeline and justification
- VII. References

*Connection to PHC & Providence Research:* Ensure to directly address within the proposal how the research project aligns with the vision of PHC and Providence Research's research priorities, and how the outcomes may impact the health of individuals and/or health care delivery.

*Figures and tables:* Use of figures and tables are encouraged but they must be included as part of the research proposal and will count toward the 5-page limit. Any additional pages will be deleted. Use any font-style and type you see fit within figures and tables, but keep in mind that they must be clear and legible to the reviewer to be of value.

## 3. Budget and justification (1 page maximum)

*Instructions:* 1 page maximum is allotted for budget information, at least single spaced, 1" margins minimum, Times New Roman or Arial 11- or 12-point font.

## 4. CV of the principal applicant

The principal applicant must use one of the two CV format options below and follow the current instructions associated with the type selected. No other formats are permitted.

- NIH Biosketch
- Canadian Common CV in **CIHR Biosketch** format (no other CIHR or CCV formats permitted)

## **Submission**

Please submit your full application to [gjenkins1@providencehealth.bc.ca](mailto:gjenkins1@providencehealth.bc.ca) with subject line: **2024 Early Career Clinician Investigator Award** by **5 p.m. on Sunday, January 21, 2024**. Submissions after this date will not be considered.

## **Contact Information**

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